

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL**

**Room 180, 1400 East Washington Avenue, Madison, WI**

**Contact: Cletus J. Hansen (608) 266-5439**

**TUESDAY, MAY 8, 2001**

**9:00 A.M.**

1. Call Open Session to Order
  2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
    - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
  3. Reconvene to Open Session
  4. Vote on Items Considered or Deliberated Upon In Closed Session
  5. Adjournment
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**FUNERAL DIRECTORS EXAMINING BOARD MEETING**

**Room 180, 1400 East Washington Avenue, Madison, WI**

**Contact: Cletus J. Hansen (609) 266-5439**

**TUESDAY, MAY 8, 2001**

**9:30 A.M.**

1. CALL TO ORDER
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (3/27/01)
4. Administrative Report
  - a. Oscar Herrera, Secretary
  - b. Cletus J. Hansen, Bureau Director
    - i) Board Roster
    - ii) Meeting Dates
    - iii) Regulatory Digest
    - iv) To-Do List
    - v) To-Pass Folder
5. Legislative Update
  - a. Regulation of Crematories
    - i) Board's Cremation Draft
  - b. Biennial Budget Bill
6. Administrative Rules
  - a. Proposed Draft of Rules re: Education, Apprentices and Examinations
  - b. Continuing Education Instructor Requirements
7. Examination Issues
  - a. National Board Exam
8. Board Member Activity
  - a. Report re: Annual Convention of the International Conference of Funeral Service Examining Boards – Robert Cress
  - b. Others
9. Standards for Evaluating Convictions and Pending Charges
10. Model Preneed Guidelines, National Funeral Directors Association
11. Miscellaneous Correspondence/Information
  - a. Letter to Mark Paget re: Trusting Requirements

- b. Letter to Kevin Hatfield re: Continuing Education
- c. Letter from Jim Beine re: Licensure
- d. DNR Letters re: Scattering Cremains
- 12. New Business
- 13. Public Comments
- 14. Presentation of Proposed Stipulation By Prosecutor
  - a. Any That May Be Submitted After Printing of Agenda
- 15. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
  - a. Monitoring Report
  - b. Case Closings, If Any
  - c. Apprentice Applications and Extension Requests
    - i) Maureen Raskin (Eau Claire, WI)
    - ii) Olga Perez (Milwaukee, WI)
  - d. Pending Applications, If Any
  - e. Deliberation on Proposed Disciplinary Actions, Administrative Warnings or Stipulations that May Be Submitted to the Board After Printing of Agenda
  - f. Legal Actions Involving the Loewen Group
- 16. RECONVENE TO OPEN SESSION
- 17. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
- 18. ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.